

# Board Nomination Package

Get Inspiration, network, give back  
& gain insight.



BC COUNCIL FOR  
FAMILIES



## JOIN OUR BOARD OF DIRECTORS

Make a difference – in your community and your province – by joining our Board that oversees the fiduciary well-being and continued strategic growth of the BC Council for Families.

### Insight

Our volunteer Board provides a forum for leaders to learn from one another, exchange new ideas and gain insights into the issues facing families in BC.

### Network

Our Board members enjoy the opportunity to meet and share ideas with others from around the province who care about families.

### Give Back

BC Council for Families Board members know that their involvement with the Council provides trainings and growth opportunities for professionals supporting families.



## LETTER FROM THE PRESIDENT

Dear Potential Board Member,

We would like to take this opportunity to thank you for showing, through your interest in the BC Council for Families, that you care so deeply about the future of families in our province and the continuing education of practitioners serving them. We are writing you today to ask you to deepen your involvement, or nominate a colleague or friend to the BC Council for Families Board of Directors.

We are seeking Board members who bring diverse backgrounds, experiences, opinions and perspectives. We are seeking those who understand our communities, and who are passionate about supporting and strengthening families and professionals. Our Board members commit their time and energy to attend four quarterly Board meetings (including one face-to-face AGM and meeting), participate in committees via GoToMeeting or phone, planning sessions and some special events.

Understanding the needs of families and developing programs and resources to address them is at the core of the Council's mission to strengthen families.

If you or someone you know might be interested in being considered for the Board, please review this package and fill out the enclosed Nomination Form.

Sincerely,

**Beth Rees**

President, BC Council for Families

**Joseph Dunn**

Executive Director, BC Council for Families

josephd@bccf.ca



## ABOUT THE BC COUNCIL FOR FAMILIES

At the BC Council for Families, understanding the needs of families and developing programs, services, and resources to address them is at the heart of our purpose to strengthen families and family-serving professionals in BC.

### Publications & Resources

We connect people throughout BC, and beyond, to quality information, resources, and research on topics that matter to professionals serving families. The Council produces practical, affordably priced publications on subjects as diverse as couple relationships, fathering, parenting tweens, and more. We offer free online resources, research, and information on current trends and issues affecting families through our website and our e-newsletters.

### Serving Professionals

The Council is a leader in the field of family life education. Through our training programs, our professional development events and support networks, we encourage the life long learning that builds a strong professional workforce. Our expertise provides family service professionals with the knowledge and skills that enhance their ability to support families and communities throughout BC.

### Our Programs

The parenting education and support programs of the BC Council for Families bring prevention to work for the families of British Columbia. Offered throughout BC by trained facilitators, these programs make a difference for families across the province.

#### *Nobody's Perfect Parenting*

Thousands of families have benefited from this essential, free parenting support program. Nobody's Perfect gives parents of young children the opportunity to share their experiences, challenges, and concerns in a supportive atmosphere, and receive the help and advice of trained facilitators. The Council offers three to four trainings per year and networking opportunities for trained facilitators.

#### *Parent-Child Mother Goose*

For 16 years the Parent-Child Mother Goose Program has helped parents and their young children throughout BC discover the pleasure of rhyming, singing, and telling stories together. The program is proven to build crucial early literary skills and strengthen parent-child relationships.

#### *My Tween and Me*

My Tween and Me helps parents to build strong relationships with their pre-teen and gives them the confidence and skills to guide them into – and through – the teen years.

### Our Networks

*The Alliance of Professionals Serving Young Parents*  
Research confirms that teen parents who are able to complete high school have far greater chances of becoming economically independent and able to sustain a stable family life. Through the The Alliance of Professionals Serving Young Parents, the Council brings professionals who serve these families the resources, training, professional development, networking, and support they need in order to continue to meet the daily challenges of working with families at risk.

### Our Community Building Initiatives

#### *Home Visitor Training Initiative*

Home Visiting programs are an effective and cost-efficient way to improve parental skills and confidence, connect families with other community resources, and ensure positive child outcomes. The Home Visitor Training Initiative brings high quality, research-based training to home visitors and program supervisors, establishing consistency in home visitor programs across the province.

### Our Resource Projects

#### *Kids in the Middle*

Helping children adjust – ensuring families thrive. Separation and divorce bring many changes to families. But when families have the tools, strategies, and support to help them through these transitions, they can build a healthy future. From easy-to-read tip sheets for parents, to videos and podcast interviews with experts on how to work with families through divorce you'll find the resources you need.

### **LGBTQ+ Parents, Resources for Families & Professionals**

Ensuring that your programs are inclusive of all families can be a challenge. We want to help reduce social isolation and promote healthy, resilient LGBTQ+ led families in communities throughout BC. Our resources promote the development of inclusive, welcoming, culturally competent programs and services for LGBTQ+ led families. We have tip sheets for both professionals and families that are accessible via our website.

### **Website**

The Council's website serves as a collaborative space for professionals and organizations serving families through family life education programs across the province. The website also assists families in finding programs and resources to meet their needs.

## **Mission**

We support families and professionals by sharing knowledge and building community connections

## **Vision**

Families are vital to dynamic communities





## ABOUT THE BOARD OF DIRECTORS

The Board of Directors is composed of no fewer than five and not more than twenty members from the following regions of the province:

Vancouver Coastal (*nominations are encouraged*)  
Vancouver Island (*nominations are encouraged*)  
Fraser (*nominations are encouraged*)  
Northern (*nominations are encouraged*)  
Interior (*nominations are encouraged*)

### Board Job Description

Board members are the fiduciary for all decisions made on behalf of the Council. Those decisions focus on overall governance issues such as: strategic planning, fundraising and development, finance, legal matters, and Executive Director oversight. The Board meets quarterly. There is one meeting per year that takes place over two days, in conjunction with the Annual General Meeting that is an in-person meeting. The Board is an active group and many Board members serve on a working committee(s) such as: Finance or Human Resources. Other committees are more seasonal in nature such as: Nominations. The Council has board insurance to assure that members are covered while serving in this capacity.

### Criteria for Membership on the Board

- Willingness to serve on the Board and participate in committees
- Ability to contribute to the Board's deliberations while taking into account the needs of families in BC
- Willingness to outreach to other boards for the purpose of fulfilling the Council's strategies
- Ability to attend a maximum of four meetings a year (one in person in Vancouver), participate in sub-committee(s), and to be available via electronic media (telephone, e-mail, etc.)
- Previous board experience with governance is an asset
- Some specific skills that are sought: adult education, marketing, fundraising and development, finance and accounting and legal
- Candidates should have a passion for the quality of life for families in BC
- A commitment to the Council's Strategic Plan

### The requirements for Directors are:

- Membership in the BC Council for Families (see attached)
- A contribution to the Council (see attached)
- A commitment to attend Board meetings and participate in at least one committee
- A willingness to represent the Council on the local or regional level
- A willingness to bring strategic ideas to the Board

### Terms

Each term is three consecutive years. Directors may serve for two consecutive three-year terms.

### Expenses

Board members are reimbursed for reasonable expenses incurred to attend the in person AGM and Board meeting of the Council one time per year. No other expenses are reimbursed.

### Board Nominations and Election

Members of the BC Council for Families who wish to stand for nomination to the Board must complete the attached nomination form and submit it to the Council offices to the attention of the Nominations Committee.

The Board Governance and Nominations Committee will review all nomination applications. Applicants selected will be interviewed by a member(s) of the Board Governance and Nomination Committee. Applicants will be selected based on the Board needs indicated in the criteria above. The applicants selected for the Board will be informed and invited to attend the Annual General Meeting of the Council to be followed by a Board meeting.

The information you provide in the application will be used in the profile sent to members for the election. A picture of each candidate will need to be provided for the AGM program, the website and other purposes of the Council. Please be as specific as possible within the space provided.



# NOMINATION FORM

The information you provide will be used in the profile sent to members for the election. Please be as specific as possible within the space provided.

PERSONAL INFORMATION:

First Name | Last Name |

Address |

City | Province | Postal Code |

Occupation |

HOME:

Telephone | Cell |

Email |

WORK:

Telephone | Cell |

Email |

Having reviewed the criteria listed in the “Criteria for Membership,” which criteria do you personally believe that you meet?

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Previous board experience and/or volunteer involvement?

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## NOMINATION FORM continued

Do you have skills in any of the following areas: marketing or public relations, social media, fundraising and development, finance and accounting and legal?

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What other skills would you bring to the Board?

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Academic background:

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Reason for interest in serving on the BC Council for Families Board:

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☐ I have no fraud convictions, undisclosed bankruptcies and convictions in the last five years.

Signature | \_\_\_\_\_ Date | \_\_\_\_\_



# NOMINATION FORM continued

REFERENCES (please provide three):

First Name | Last Name |

Address |

City | Province | Postal Code |

HOME:

Telephone | Cell |

Email |

First Name | Last Name |

Address |

City | Province | Postal Code |

HOME:

Telephone | Cell |

Email |

First Name | Last Name |

Address |

City | Province | Postal Code |

HOME:

Telephone | Cell |

I agree to have my name be considered for nomination to the Board of the BC Council for Families, and if elected, I agree to sign and abide by the Director's Conflict of Interest Policy. If nomination is accepted, membership in and donation to BC Council for Families is a requirement.

Signature | Date |

## RETURNING THIS FORM

You can return this form to the BC Council for Families by faxing it to: 1 604 678 8886

Or by mail or email: **BC Council for Families** 208 – 1847 W Broadway, Vancouver BC, V6J 1Y6

Email: [bccf@bccf.ca](mailto:bccf@bccf.ca)



## CURRENT BOARD OF DIRECTORS

BOARD MEMBER		LOCATION	BOARD TERM
Aaron Francis	<i>Past-President</i>	Interior	Re-Elected July '16
Lynn Malinsky		Interior	Elected September '19
Beth Rees	<i>President</i>	Interior	Elected June '18
Lu Ripley		Vancouver Coastal	Elected September '19
Shannon Smith	<i>Secretary</i>	North	Elected July '16
Dr. Zohreh Tabaeizadeh	<i>Vice-President</i>	Vancouver Coastal	Elected July '17
Marieze Tarr		Interior	Elected September '19
Alice Tao		Vancouver Coastal	Elected June '18
Eileen Wang	<i>Treasurer</i>	Vancouver Coastal	Elected July '17



# BECOME A MEMBER

*As per page six, all board members must be members of the BC Council for Families.*

## MEMBERSHIP INFORMATION

Organization Name | \_\_\_\_\_

First Name | \_\_\_\_\_ Last Name | \_\_\_\_\_

Address | \_\_\_\_\_

City | \_\_\_\_\_ Province | \_\_\_\_\_ Postal Code | \_\_\_\_\_

Telephone | \_\_\_\_\_ Fax | \_\_\_\_\_

Email | \_\_\_\_\_

## ANNUAL MEMBERSHIP RATES (select one)

- ☐ \$50 Individual/Family    ☐ \$100 Group/Organization  
☐ \$75 Professional        ☐ \$200 Corporate

## PAYMENT INFORMATION

- ☐ VISA                      ☐ MasterCard                      ☐ Cheque or money order enclosed

Name on Credit Card | \_\_\_\_\_

Card number | \_\_\_\_\_ Security Code | \_\_\_\_\_ Expiry Date | \_\_\_\_\_

Signature | \_\_\_\_\_

First Name | \_\_\_\_\_ Last Name | \_\_\_\_\_

Address | \_\_\_\_\_

City | \_\_\_\_\_ Province | \_\_\_\_\_ Postal Code | \_\_\_\_\_

Telephone | \_\_\_\_\_ Fax | \_\_\_\_\_

Email | \_\_\_\_\_

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# MAKE A DONATION

*As per page six, all board members must be members of the BC Council for Families.*

## SET UP A MONTHLY GIVING PLAN

A monthly donation plan is a great way to manage your budget while providing significant, long-term support.

YES I want to support the BC Council for Families' ongoing work for children and families with an easy monthly gift through my VISA or MasterCard.

☐ Family Friend (\$15/ month)

☐ Family Champion (\$45/month)

☐ Other (\$\_\_\_\_\_/month)

## MAKE A ONE-TIME DONATION NOW

YES I want to help support and strengthen families in BC.

☐ Council Supporter (\$100 or less)

☐ Family Friend (\$101 - \$499)

☐ Family Champion (\$500 or more)

☐ Other \$\_\_\_\_\_

## TOTAL AMOUNT

## PAYMENT INFORMATION

☐ VISA

☐ MasterCard

☐ Cheque or money order enclosed

Name on Credit Card |

Card number |

Security Code |

Expiry Date |

Signature |

First Name |

Last Name |

Address |

City |

Province |

Postal Code |

Telephone |

Fax |

Email |

I wish to be publicly acknowledged for my gift

☐ yes

☐ no

☐ Please send me additional information on BC Council for Families programs and services

All donations to the BC Council for Families are tax-deductible.

Federal Registered Charity #11921 7180 RR 0001

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# TRIBUTE CARD REQUEST FORM

## I WOULD LIKE TO SEND A TRIBUTE CARD

☐ In Honour   ☐ In Memory

send card to:

First Name | Last Name |

Address |

City | Province | Postal Code |

PERSONAL GREETING (please keep to 2 sentences)

## SELECT YOUR CARD

☐



☐



☐



☐



## DESIGNATE TRIBUTE

☐ Carol's Endowment Fund

☐ BC Council for Families Endowment Fund

☐ Family Training Programs

☐ Early Childhood Training Programs

☐ Children 6 – 12 yrs Training Programs

☐ Youth 13 – 18 Training Programs

TRIBUTE TOTAL   ☐ \$15 (minimum)   ☐ \$25   ☐ \$50   ☐ \$100   ☐ Other:

## PAYMENT INFORMATION

☐ VISA

☐ MasterCard

☐ Cheque or money order enclosed

Name on Credit Card |

Card number | Security Code | Expiry Date |

Signature |

First Name | Last Name |

Address |

City | Province | Postal Code |

Telephone | Fax |

Email |

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Federal Registered Charity #11921 7180 RR 0001

our mission

We support families  
& professionals  
by sharing  
knowledge &  
building community  
connections



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